

*Please use additional pages to provide information
which will not fit a box*

**Please print this form and complete by hand and return Confidentially to the Church Office
Indicate on the envelope the position applied for**

Position applied for

First name Surname

Address

Post code Tel no

At this address from Mobile

Email

Male/Female Age

Date of birth Place of birth

BBC Member since Christian since

Full driver's Licence? Use of vehicle?

Do you have enhanced clearance under DBS checks?

Effective date?

Have you ever been convicted of a criminal offence? If so, give details

Have you ever had an offer to work with children withdrawn?

If no, please state 'yes' if you are willing to undergo such a DBS check

Are you at present the subject of criminal charges or investigation? If so, give details

Have you ever had an offer to work with vulnerable adults withdrawn?

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Qualifications and Main Exams passed

--

Skills relevant to the Role applied for

--

IT capabilities (*tick*)

	Competent	Familiar	Other
Word			
Excel			
PowerPoint			
Publisher			
Search engines			
Smart phone/tablet			

Present role?

--

Do you plan further study/training?

--

Please tell us about your Christian experience including other Churches you have attended

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Christian training and/or service

Leisure interests

Employment History

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Please say why you
are applying for this
role

Referees

*Please give details of
persons who we may
contact and who are
prepared to provide us
with a reference as to
your work experience
you your current
Christian walk.*

Work experience (Name, address and tel no)

Current personal and Christian life (Name, address and tel no) - [normally
the minister of your current church]

Declaration

*I confirm that the information contained in this Application Form is
correct. I understand that any offer of employment by Bromham Baptist
Church will be subject to the receipt of a satisfactory DBS check and
references.*

Signed

Date

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PRIVACY NOTICE

Under Data Protection legislation the church Charity Trustees of Bromham Baptist Church are the Data Controller and can be contacted by telephone on 01234 822681 or emailing the Data Protection Trustee via office@bromham.org.

We are collecting information to enable us to enter into a contract of employment with you. If you are unable to provide this information then we will be unable to enter into that contract.

The information you supply in this form will be

- held on the Church Office computer which is password protected and accessed only by the Ministers, Church Secretary and Church Administrator.
- Destroyed twelve months after you leave our employment or only after no longer required by law

We will be undertaking performance appraisals as part of your employment and copies of the reports from these (along with all documents supplied as part of your application) will be kept securely in the Church Office or in a password protected section of our church computer which can only be accessed by the Trustee with oversight of your role. If appropriate, information from these documents may be shared with other charity Trustees but will NOT be shared with anyone else without your consent.

A copy of the Church's Data Protection Policy may be found on the Church's web site www.bromham.org in the section About us>>Data Protection.

You have the right to ask to see any information we hold about you by writing to the Church Secretary with the heading 'Subject Access Request'. You also have the right to ask for information which you believe to be incorrect to be rectified.

If you are concerned about the way your information is being handled please contact our Data Protection Trustee via the Church Office or by email at office@bromham.org. If you are still unhappy you have the right to complain to the Information Commissioners Office.